



Exhibit Space Contract

2010

Conference: September 15-17, 2010
Expo: September 16-17, 2010
Charlotte Convention Center
Charlotte, North Carolina

CANCELLATION POLICY:

All cancellation notices must be made in writing to 21CBEC. Cancellation fees will apply as follows: 1) Cancellation requests received prior to May 31, 2010 will be refunded less the fifty (50) percent booth deposit; 2) No refunds for cancellations will be made after May 31, 2010.

IMPORTANT INSTRUCTIONS:

Mail this contract & payments to:
NCHBA
P. O. Box 99090
Raleigh, NC 27624

Phone: (919) 676-9090 (800) 662-7129
Fax: (919) 676-0402

ADVERTISING/ SPONSORSHIP INFO

Please check appropriate box if you would like information on advertising or sponsorship opportunities:

- I would like additional information on advertising in the show program.
- Please contact me about sponsoring an event.

EXHIBIT MGMT USE ONLY

Deposit Rec'd: _____
 CC/Ck# _____
 Deposit: \$ _____
 Deposit Paid By: _____
 Date Balance Paid: _____
 CC/Ck# _____
 Balance: \$ _____
 Paid By: _____
 Certificate of Insurance Rec'd: _____
 Confirmation Mailed: _____

COMPANY INFORMATION: (As it will appear in show guide)

COMPANY NAME: _____
 ADDRESS: _____
 CITY: _____ STATE: _____ ZIP: _____
 PHONE: _____ FAX: _____
 COMPANY WEBSITE: _____

EXHIBIT CONTACT:

Person to whom all future correspondence will be sent: ***required**
 NAME: _____
 ADDRESS: _____
 CITY: _____ STATE: _____ ZIP: _____
 PHONE: _____ FAX: _____

*E-MAIL:

SPACE REQUIREMENTS: minimum booth size 10' x 10' = 100 sq ft

Our desired booth size is _____ feet by _____ feet or _____ square feet.
Preferred Exhibit Space:
 1st choice _____ 2nd Choice _____

BOOTH RENTAL FEE AND PAYMENT SCHEDULE

- Early Bird Rate: Cost per sq. foot: \$16.00 x _____ sq. ft. = \$ _____
ONLY 2009 Expo Exhibitors qualify for Early Bird Rate!
*Contracts executed at 2009 21CBEC will have until **Oct 30, 2009** to pay a 50% deposit. All other deposits follow schedule below.*
Deadline to register for early bird rate is January 15, 2010. Balance must be paid in full by May 31, 2010.
- Regular Rate: Cost per sq foot: \$18.00 x _____ sq. ft. = \$ _____
Deadline: May 31, 2010 balance due
- Late Registration: Cost per sq. ft: \$20.00 x _____ sq. ft. = \$ _____
After May 31, 2010, payment in full required when contract is submitted
 - 50% nonrefundable deposit due within fourteen days of executed contract. Final 50% due no later than May 31, 2010.
 - Contracts that are executed after May 31, 2010 require 100% of the total exhibition fee within 14 days of execution.

Make checks payable to NC Home Builders Association or you may pay by:
 Visa MasterCard American Express
 Card #: _____ Exp Date: _____
 Signature: _____
 Print Name: _____
 Amount Authorized to be charged: \$ _____

ACCEPTANCE AS A BINDING CONTRACT FOR EXHIBITOR:

Exhibitor hereby acknowledges it has read and understands the terms and conditions for exhibiting at the 21st Century Building Expo & Conference as set forth in the Official Exhibitor Rules and Regulations which are incorporated by reference into and made a part of the exhibitor contract, and agrees to be bound thereby upon the acceptance of this Application/Contract. Exhibitor agrees that any signed and executed contract accepted without a deposit shall be deemed valid and binding as if a deposit had been made. Please read the Cancellation Policy in the Official Rules and Regulations before you sign. A facsimile copy of this application and contract, including applicant's signature, shall have the same effect as an original.

AUTHORIZED BY: _____ TITLE: _____

SIGNATURE:

DATE: _____

ACCEPTED BY 21CBEC Rep:

_____ DATE:
