



Exhibit Space Contract 2010

Conference: September 15-17, 2010
Expo: September 16-17, 2010
Charlotte Convention Center
Charlotte, North Carolina

CANCELLATION POLICY:

All cancellation notices must be made in writing to 21CBEC. Cancellation fees will apply as follows: 1) Cancellation requests received prior to May 31, 2010 will be refunded less the fifty (50) percent booth deposit; 2) No refunds for cancellations will be made after May 31, 2010.

IMPORTANT INSTRUCTIONS:

Mail this contract & payments to:
NCHBA
P. O. Box 99090
Raleigh, NC 27624

Phone: (919) 676-9090 (800) 662-7129
Fax: (919) 676-0402

ADVERTISING/ SPONSORSHIP INFO

Please check appropriate box if you would like information on advertising or sponsorship opportunities:

I would like additional information on advertising in the show program.

Please contact me about sponsoring an event.

EXHIBIT MGMT USE ONLY

Deposit Rec'd: _____
CC/Ck# _____
Deposit: \$ _____
Deposit Paid By: _____
Date Balance Paid: _____
CC/Ck# _____
Balance: \$ _____
Paid By: _____
Certificate of Insurance Rec'd: _____
Confirmation Mailed: _____

COMPANY INFORMATION: (As it will appear in show guide)

COMPANY NAME: _____
ADDRESS: _____
CITY: _____ STATE: _____ ZIP: _____
PHONE: _____ FAX: _____
COMPANY WEBSITE: _____

EXHIBIT CONTACT:

Person to whom all future correspondence will be sent: ***required**
NAME: _____
ADDRESS: _____
CITY: _____ STATE: _____ ZIP: _____
PHONE: _____ FAX: _____
***E-MAIL:** _____

SPACE REQUIREMENTS: minimum booth size 10' x 10' = 100 sq ft

Our desired booth size is _____ feet by _____ feet or _____ square feet.
Preferred Exhibit Space:
1st choice _____ 2nd Choice _____

BOOTH RENTAL FEE AND PAYMENT SCHEDULE

- Regular Rate: Cost per sq foot: \$18.00 x _____ sq. ft. = \$ _____
Deadline: May 31, 2010 balance due
- Late Registration: Cost per sq. ft: \$20.00 x _____ sq. ft. = \$ _____
After May 31, 2010, payment in full required when contract is submitted
 - 50% nonrefundable deposit due within fourteen days of executed contract. Final 50% due no later than *May 31, 2010*.
 - Contracts that are executed after May 31, 2010 require 100% of the total exhibition fee within 14 days of execution.

Make checks payable to NC Home Builders Association or you may pay by: Visa MasterCard American Express
Card #: _____ Exp Date: _____
Signature: _____
Print Name: _____
Amount Authorized to be charged: \$ _____

ACCEPTANCE AS A BINDING CONTRACT FOR EXHIBITOR:

Exhibitor hereby acknowledges it has read and understands the terms and conditions for exhibiting at the 21st Century Building Expo & Conference as set forth in the Official Exhibitor Rules and Regulations which are incorporated by reference into and made a part of the exhibitor contract, and agrees to be bound thereby upon the acceptance of this Application/Contract. Exhibitor agrees that any signed and executed contract accepted without a deposit shall be deemed valid and binding as if a deposit had been made.
Please read the Cancellation Policy in the Official Rules and Regulations before you sign. A facsimile copy of this application and contract, including applicant's signature, shall have the same effect as an original.

AUTHORIZED BY: _____ TITLE: _____
SIGNATURE: _____ DATE: _____
ACCEPTED BY 21CBEC Rep: _____ DATE: _____